

Contract

Housing and Dining Services Contract—OFFICE COPY Summer 2009 Terms and Conditions

Length of Contract

This contract is for a space in the residence hall system and a dining services option for summer 2009. The term “summer” as used throughout the F.Y.I. and contract refers to the 13-week period beginning May 17, 2009, and ending, August 15, 2009. Any student needing to live in the residence halls after August 15, 2009, must have a 2009–2010 Academic Year Contract with Housing and Dining Services. This contract is nontransferable. The student agrees, if they are not enrolled, this contract is terminated and they are required to move from the hall.

Date of Arrival _____ 2009
day of week month day
(e.g., Monday, Tuesday, etc.)

Date of Departure _____ 2009
day of week month day
(e.g., Monday, Tuesday, etc.)

Meal Plan requested: 20-Meal Plan 15-Meal Plan 10-Meal Plan

Occupancy requested: Single-Occupancy Room Double-Occupancy Room

Wildcat ID (WID) Number

In order to comply with the State of Kansas Legislature, K-State has created a system in which each admitted student to the university is assigned a unique identifier called the Wildcat ID (WID) number. Housing and Dining Services will use the WID number within its computer systems to identify students. The label found on the contract packet envelope contains your WID number. Please use the WID number wherever indicated on all Housing and Dining Services documents.

Payment Plan

The student agrees to accept the assigned space in the residence hall system and pay promptly the amount indicated in this section. See F.Y.I. handout for specific information on meal-plan options. The 13-week contract time frame begins May 17, 2009, and ends August 15, 2009. For billing purposes, a week begins on Sunday. Weekly rates are not prorated.

Rates are for a standard double and standard double as single occupancy room and meal service. Questions regarding the student’s university billing account should be referred to the Controller’s office (785-532-6317).

	20-Meal Plan		15-Meal Plan		10-Meal Plan	
	Single	Double	Single	Double	Single	Double
<input type="checkbox"/> 13 weeks*	\$4,030	\$2,678	\$3,991	\$2,639	\$3,952	\$2,613
<input type="checkbox"/> 12 weeks*	\$3,720	\$2,472	\$3,684	\$2,436	\$3,648	\$2,412
<input type="checkbox"/> 11 weeks*	\$3,410	\$2,266	\$3,377	\$2,233	\$3,344	\$2,211
<input type="checkbox"/> 10 weeks*	\$3,100	\$2,060	\$3,070	\$2,030	\$3,040	\$2,010
<input type="checkbox"/> 9 weeks*	\$2,790	\$1,854	\$2,763	\$1,827	\$2,736	\$1,809
<input type="checkbox"/> 8 weeks*	\$2,480	\$1,648	\$2,456	\$1,624	\$2,432	\$1,608
<input type="checkbox"/> 7 weeks*	\$2,170	\$1,442	\$2,149	\$1,421	\$2,128	\$1,407
<input type="checkbox"/> 6 weeks*	\$1,860	\$1,236	\$1,842	\$1,218	\$1,824	\$1,206
<input type="checkbox"/> 5 weeks*	\$1,550	\$1,030	\$1,535	\$1,015	\$1,520	\$1,005
<input type="checkbox"/> 4 weeks*	\$1,240	\$824	\$1,228	\$812	\$1,216	\$804
<input type="checkbox"/> 3 weeks*	\$930	\$618	\$921	\$609	\$912	\$603
<input type="checkbox"/> 2 weeks*	\$620	\$412	\$614	\$406	\$608	\$402

*The full amount or \$200 is due with contract. Any remaining amount is assessed on the student’s university billing account and due as specified.

Please Print

Name _____
Last
 Wildcat ID No. (WID) _____
 Home Address _____
 City _____
 State _____
 Zip+4 code _____
 E-mail Address _____
 Male Female
 Home Phone (_____) _____
First Middle

Summer 2009 Classification:
 JFR JSO JIR JSR
 GRAD OTHER

Contract

Method of Payment

Payment must be sent with this contract, regardless of financial aid status, scholarships, etc. Contracts received without appropriate payment are returned. Contact Housing and Dining Services if you need to make special arrangements for payment. Check the type of payment sent with this contract. **Credit card information is only used for the initial contract payment.**

- Check Enclosed Money Order Enclosed (Make payable to Housing and Dining Services)
 VISA MasterCard Discover American Express

I authorize Housing and Dining Services to charge \$ _____ to my credit card.

Card Number _____ Expiration Date _____

Cardholder's Signature _____

Student's University Billing Account

All Housing and Dining Services charges a student incurs, with the exception of the amount prepaid with this contract, will be charged to the student's university billing account.

Default

Any unpaid balance existing after a specific due date may result in a hold being placed on the student's academic records, denial of enrollment and denial of space in the residence halls. Balances 180 days past due may be referred to a collection agency.

Room Occupancy

Nonoccupancy of assigned space by a student enrolled at the university does not terminate this contract. A student failing to notify Housing and Dining Services in writing of cancellation and failing to enroll is assessed a \$200.00 cancellation fee.

The university may reassign residents or adjust room occupancy during official recess or in the event of an epidemic, disaster, renovation or room occupancy needs. **Though Moore may be open prior to a student's arrival date, no student is allowed to occupy a room prior to the start of their classes except by special permission from the director of Housing and Dining Services or an authorized designee of the director.** A nondisabled student occupying a room modified for a student with a disability may be required to change rooms if there is a need to use the assigned room.

Right of Entry

The student agrees to allow periodic/emergency access to their room by authorized personnel to determine if university property is being maintained satisfactorily, and to ensure the protection of the health and safety of all residents.

Student Account Information Release

In compliance with provisions of federal law, Housing and Dining Services cannot release information contained in education records, including information on records pertaining to a student's housing account, without specific written consent from the student. This release authorizes Housing and Dining Services to discuss the student's housing account only with the individuals listed below. Changes must be received in writing before inquiries from other persons are answered.

I hereby consent to the disclosure of information contained in housing account records to those individuals listed below for the purpose of responding to inquiries concerning my account. This consent is valid for summer 2009.

Student's Name (please print) _____

Student's Signature _____

Please print names of individuals, other than the student, authorized to receive housing account information.

Vaccinations/ Immunizations

It is the policy of the Board of Regents of the State of Kansas that incoming students residing in student housing at a Regents institution be vaccinated for meningitis or sign a waiver refusing receipt of the meningitis vaccine.

Kansas State University is a Regents institution and is subject to the above policy. By signing this contract, you agree either to receive the meningitis vaccine or sign the appropriate waiver for said vaccine as an express condition of this contract. You recognize and acknowledge that your refusal to comply with the meningitis vaccine policy will be considered a breach of this contract with all potential consequences for a contractual breach available to Kansas State University. Your signature on this contract further authorizes the sharing of your or your child's private medical information, with regard to the receipt or nonreceipt of the meningitis vaccine, between Lafene Health Center and Kansas State University Housing and Dining Services for the purpose of implementing this policy.

Contract

Cancellation

This contract is binding as long as the student is officially enrolled at Kansas State University during the summer. It may be canceled by the student according to the following guidelines:

Request postmarked May 15, 2009, or earlier: Full refund of previous payment

Request postmarked May 16, 2009, or later: Refund of previous payment less a \$200.00 cancellation fee

All requests to cancel contracts must be submitted in writing to the Housing and Dining Services office by the student in person or via the U.S. Postal Service. Cancellations processed through other university offices are not valid. A contract cancellation form can be found in this packet.

The undersigned understand and agree that if they leave the hall prior to the time stated on the contract, they must pay for the entire week during which they leave (see payment schedule) plus a \$200.00 cancellation fee.

Claims Against the University

The undersigned understand and agree that: (1) Housing and Dining Services and Kansas State University are not responsible for loss of or damage to, from any cause, the student's property or any person's property in the residence halls and/or dining centers, (2) Housing and Dining Services and Kansas State University are not responsible for injury to the student or their family or guests which might result from use of the residence halls and/or dining centers, including nonuniversity provided or student built lofted beds, (3) the student will provide their own protection against loss of or damage to their personal belongings, and (4) Housing and Dining Services, Kansas State University, and the State of Kansas, their offices, agents, and employees, are hereby released from all liability for personal injury or property damage arising from use of the residence halls and/or dining centers, including liability for negligence.

Vacating Halls

Rooms must be vacated within 24 hours of the student's last final examination or class of each session, by official withdrawal from classes, or the August 15, 2009, deadline stated in this contract, whichever comes first. A student leaving the residence hall system must officially check out with summer session residence hall staff to stop additional charges from accruing. An official checkout includes returning all keys, completing the room condition card with staff and completing a forwarding address card for the mailroom. Failure to follow these steps results in charges for improper checkout, lock replacement and accrued charges being added to the student's housing account. The undersigned understand and agree that Housing and Dining Services may dispose of all items lost or abandoned by a student 14 days after the student's departure.

Contract Termination

This contract may be modified or terminated at the discretion of the director of Housing and Dining Services or an authorized designee of the director. Reasons for modification or termination include, but are not limited to: failure of the student to comply with the terms of this contract or be formally enrolled at the university; involvement of the student in actions or activities detrimental to the health, safety, welfare, or security of self or other residents, or disruptive of the residence hall community. If the contract is terminated, the student is required to pay the remainder of the contract based on the terms found in the *cancellation* section of this contract. In addition, Housing and Dining Services reserves the right to terminate or modify the terms of this contract when the director of Housing and Dining Services or an authorized designee of the director learns a resident has been charged or convicted of a crime or crimes against persons or involving any other conduct that may threaten the safety or security of other residents. Modification of the contract may include, but is not limited to, moving the student to another university housing facility or restricting the student's access to housing facilities. A student is given notice and an opportunity to discuss with the director, or an authorized designee of the director, and a representative of the Office of Student Life the basis for any proposed modification or termination of this contract. If this contract is terminated under this paragraph, the student's payment obligation shall be prorated to the date of termination.

Contract Signature(s)

I have read, fully understand and agree to the terms, conditions and policies of this contract, the accompanying assignment information form and the enclosed documents. I specifically understand and agree to the length, payment plan, vaccinations/immunizations, and cancellation sections of this contract.

Student's Signature (must be in ink) _____ Date _____

Parent's or Guardian's Signature _____
(required if student is under 18)

Sponsoring Organization's Signature _____
(approved full room and board scholarship only)

Housing and Dining Services Associate Director's Signature _____
Derek A. Jackson